Toronto College
of Dental Hygiene and Auxiliaries



Become a

Level II DENTAL ASSISTANT

in just **8 WEEKENDS!**

- Monthly Tuition Payments
- State of the Art Facility
- Small Class Sizes
- Classes Fridays 4PM-8PM
  Saturdays & Sundays 8AM-5PM
- Graduates Eligible to Write
  the NDAEB Exam

Must have graduated from a Dental Assisting Level I program (or equivalent) and be HARP certified.

CALL TODAY

Tel. 416-423-3099 Toll Free 1-866-923-3099

www.toronto-college-dental.org

Toronto College™
of Dental Hygiene and Auxiliaries Inc.

Dear Applicant,

Thank you for your interest in Toronto College of Dental Hygiene and Auxiliaries Inc.
The information regarding our Dental Assisting Level II Program is attached. Please reach out to our Admissions Department to info@toronto-college-dental.org or call us 416-423-3099 to receive the Application.

At the Toronto College of Dental Hygiene and Auxiliaries Inc. our goal is to put your needs and your career success first.

Whether you are applying from within the city, the province, Canada or internationally, our friendly admission staff will assist and guide you throughout the entire admission process.

We look forward to speaking with you in the near future about attending the Toronto College of Dental Hygiene and Auxiliaries Inc.
If you require further information or assistance, please visit our webpage at http://www.toronto-college-dental.org or to speak with us directly, please contact us at (416) 423-3099 or toll free at 1-866-923-3099.

Sincerely,

The Admissions Department
Toronto College of Dental Hygiene and Auxiliaries Inc.

College Information

The Toronto College of Dental Hygiene and Auxiliaries Inc. is located at 2727 Steeles Ave West, Toronto. TCDHA features a state-of-the-art dental clinic, equipped with modern dental operatories and X-ray machines to support clinical education and patient care. The clinic also includes dedicated support areas, such as a reprocessing room and dispensary. There is a panoramic intra oral and extra oral imaging unit to support additional radiographic services and learning opportunities. The facility has classrooms, a pre-clinic lab, a computer lab, and a spacious student lounge area.

Regulatory Approvals

Toronto College of Dental Hygiene and Auxiliaries Inc. is registered as a Career College under the Ontario Career Colleges Act, 2005.

The Dental Assisting Level II Program is approved as a vocational program under the Ontario Career Colleges Act, 2005.

Program Information

The Dental Assisting Level II Program is 8 weekends long.

The Dental Assisting Level II Program will provide the skills necessary for the graduate to explain and discuss the various treatment options with the patients/clients. This program will provide the students with all the skills necessary to perform all of the Dental Assisting Level II clinical requirements.

Classes are held on:

Friday evening from 4:00PM to 8:00PM

Saturday from 8:00AM to 5:00PM

Sunday from 8:00AM to 5:00PM

Please call us today to learn more information at 416-423-3099 or toll free at 1-866-923-3099.

Directions to TCDHA-2727 Steeles Ave West, Toronto ON M3J 3G9

Directions from Highway 401:

1. Exit Highway 401 at Keele Street
2. Travel north on Keele Street for about 6 km
3. Turn right onto Steeles Ave West
4. Continue about 500 m to 2727 Steeles Ave West

Directions from Highway 400:

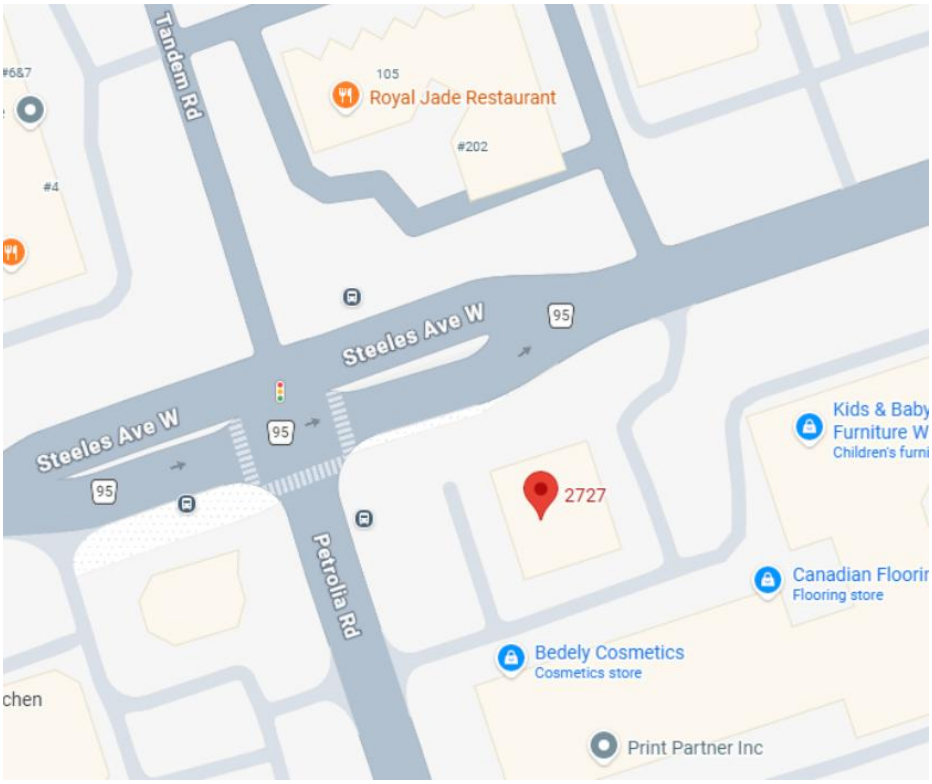
1. Exit at Steeles Ave West
2. Travel east on Steeles Ave West
3. Continue to 2727 Steeles Ave West, just west of Keele Street

Public Transit from Finch Station:

1. At Finch Station, take TTC Bus 60 Steeles West westbound
2. Exit at Tandem Road and walk a short distance to 2727 Steeles Ave West

Public Transit from Pioneer Village Station:

1. From Pioneer Village Station, take TTC Bus 60 Steeles West eastbound
2. Exit at Petrolia Road and walk a short distance to 2727 Steeles Ave West



We encourage all applicants who are interested in the Dental Assisting Level II Program at TCDHA to please read the comprehensive admission information within this package. Applicants that have specific questions or would like additional information regarding the Dental Assisting Level II Program should call the admissions department at 416-423-3099 or 1-866-923-3099 (toll free in North America).

Entrance Requirements

All applicants must have proof that they have successfully completed a Dental Assisting Level I Program and have their HARP certification. A copy of their transcript and/or Diploma is required to be submitted.

All applicants must call the College to discuss the entry requirements.

Indigenous Applicant Eligibility

TCDHA is dedicated to creating an inclusive learning environment that lifts and honours the Indigenous worldview and ways of knowing to support First Nations, Metis, and Inuit students who choose to study here.

For this reason, and to continue to improve our support of Indigenous students as they strive to reach their educational goals and dreams, we invite you to identify if you are of Indigenous ancestry within the meaning of the Canadian Constitutional Act of 1982.

Self-identifying Indigenous ancestry on your application for admission will allow us to stay connected throughout your college career and provide information on topics such as Indigenous student scholarships, bursaries and more.

Applicants applying must meet the following requirements:

- Provide documentation of Indigenous heritage (First Nations, Métis, or Inuit). This could include but is not limited to, Indian or Métis status cards, official Inuit identification, official letters from Aboriginal organizations, or a combination of proof.
- Complete the application process and the admissions test.
- Complete the prerequisites required to be eligible for admission into the program.

TCDHA reserves 2 seats per intake to students who fall under the category Indigenous students (First Nations, Inuit, Métis).

International Applicants

TCDHA accepts international students if they meet all the entry requirements. TCDHA is designated by the International Student Program (ISP) as a Designated Learning Institution with Immigration, Refugees, and Citizenship Canada (IRCC).

Successfully completing the Dental Assisting Level II Program at TCDHA does not guarantee the ability to work and/or to live in Canada. Please see the Immigration, Refugees, and Citizenship Canada (IRCC) website for information on studying, working and living in Canada.

TCDHA reserves 2 seats per intake to students who fall under the International Students category.

English Proficiency

English is the language in which the Dental Assisting Level II Program is taught at the Toronto College of Dental Hygiene and Auxiliaries Inc.
TCDHA does not teach English as a second language to the students.

Prior Learning Assessment

Applicants of the Dental Assisting Level II Program with a dental background or other related courses will not be granted advanced standing or exemptions for courses taken elsewhere.

All courses must be taken and completed successfully in order to graduate from the program offered at TCDHA.

Recommended Personal Admission Requirements

- Good vision and visual perception with or without corrective lenses.
- Manual dexterity that allows manipulation of small instruments with repetitive motions.
- Good interpersonal communications skills.
- Confidence speaking in front of individuals and/or groups.
- Problem solving and critical thinking skills.
- Emotional maturity with an internal value of helping and caring for others.
- Ability to co-operate with others.

- Ability to handle responsibility.
- Self-motivation.
- Good organizational skills and time management skills.
- Attention to detail.

Conditional Acceptance Status

A qualified applicant will be offered conditional acceptance into the program. There are documents and payment requirements that must be met prior to the qualified applicant being offered full acceptance.

Once the applicant is offered "Conditional Acceptance" they will be given a set period of time to respond to the College if they wish to accept the offer.

Once the candidate has accepted the "Conditional Acceptance" offer they will be sent requirements and documents that need to be read, signed and returned within a specified period of time.

In addition, the qualified applicant must provide evidence of their status in Canada by providing a copy of one of the following documents:

- Canadian Passport;
- Canadian Citizenship Card;
- Canadian Birth Certificate;
- Documentation of Permanent Residence Status;
- Documents of Landed Immigration Status; or
- Documentation of Study Visa*

  **Study Visa must be valid in Canada – for the duration of the program*
- Proof of Health Insurance (international students must submit proof of health insurance upon receipt of a valid study visa)

Additional documents that must be submitted prior to the start of the clinical component are as follows:

- Proof of current Cardio-Pulmonary Resuscitation (CPR) LEVEL C Certificate
- Immunization Form completed (form provided by TCDHA)
- Criminal Record Check (CPIC) and Vulnerable Sect or Screening (VSS)* *Applicants that live in Toronto must request our school code to apply
- Infection Prevention and Control (IPAC) modules
- WHIMIS Certificate

Note:

Any fees associated with completing these documents are the responsibility of the applicant.

Full Acceptance Status

Full Acceptance Status into the Dental Assisting Level II Program at the Toronto College of Dental Hygiene and Auxiliaries Inc. is granted once the qualified applicant has signed the Student Enrolment Contract and completed all the entrance requirements stated in the "Conditional Acceptance" offer. This includes any required payments prior to the commencement of the program.

Waiting List

A waiting list of qualified applicants will be established any time that the number of qualified applicants exceeds the program's capacity.

These qualified applicants will receive an e-mail or telephone call informing them that they have been placed on the program wait list.

If the applicant wishes to be added to wait lists, they are welcome to do so. If a seat comes open and it is their turn on the list, the applicant will be contacted by phone and email to confirm acceptance of the seat. The Applicant is able to accept or decline this seat. If they chose to decline or are unresponsive to the offer, they will remain in their confirmed seat and any other waiting lists they were assigned to.

Closing of Program

Entry into the program will be deemed closed when all the available seats are filled. Qualified applicants on the wait list will be notified that the program is full.

Career Opportunities

Dental Assisting is a dynamic and challenging health care profession which allows for a wide range of opportunities. Dental Assisting is desirable due to its flexible hours. There are options for part-time or full-time career opportunities.

TCDHA does not guarantee employment for any student who successfully completes the Dental Assisting Level II Program.

Toronto College of Dental Hygiene and Auxiliaries Inc.

Program Fees

The Toronto College of Dental Hygiene and Auxiliaries Inc. anticipated fees for the Dental Assisting Level II Program are as follows:

	Current Fees
Tuition:	$6,290.00
Additional Fees:	
Books:	$200.00
Equipment:	$15.00
Equipment Rental Fee:	$400.00
Expendable Materials:	$660.00
Insurance:	$125.00
Total Cost for the Program:	**$7,690.00**
International Student Fee:	$5,000.00 (If applicable)

TCDHA accepts monthly payments to assist students with their finances.

Toronto College of Dental Hygiene and Auxiliaries Inc.

COMMON QUESTIONS AND ANSWERS

Is the Dental Assisting Level II Program registered with the Ministry of Colleges, Universities, Research Excellence and Security (MCURES)?

Toronto College of Dental Hygiene and Auxiliaries Inc. is registered under the Ontario Career Colleges Act, 2005.

The Dental Assisting Level II Program is approved as a vocational program under the Ontario Career Colleges Act, 2005.

Do students receive a certificate or a diploma once they complete the program at the TCDHA?

Upon successful completion of the Dental Assisting Level II Program offered at the TCDHA, the student will receive an official diploma.

How long is the Dental Assisting Level II Program offered at TCDHA?

The Dental Assisting Level II offered at TCDHA is 8 weekends or approximately 2 months in duration. Students are able to complete the program in approximately 2 months because TCDHA does not take breaks.

What is the cost of the program offered at the TCDHA?

The program tuition fee is $6,290.00. Additional fees will apply to cover the cost of textbooks, equipment, insurance, technology and clinical fees.

Are there any hidden fees that we should be aware of at the TCDHA?

No! There are no hidden fees. TCDHA believes that the student should know what their financial situation is well in advance so that they can prepare themselves for the financial commitment of the Dental Assisting Level II Program.

Does TCDHA have payment options?

Yes! TCDHA accepts monthly payments as an option to assist students with their finances during the program.

What funding sources can students use to pay their tuition at TCDHA?

The Better Jobs Ontario Program is another payment option.

Band Support Funding and Indigenous education funding programs may be available to eligible students.

Toronto College of Dental Hygiene and Auxiliaries has partnered with Windmill Microlending to help eligible students explore accessible financing options for their education in Canada. Windmill Microlending is a national charity that provides low-interest loans of up to $15,000 to help skilled immigrants and refugees restart their careers in Canada. With flexible repayment options and no hidden fees, Windmill loans make it easier to invest in your future and achieve your career goals in Canada.

Does TCDHA assist students with bank loans or line of credit applications?

Yes! There are financial institutions that will assist students with student loans and student lines of credit. Most financial institutions will require a co-signer when applying for a student loan or line of credit.

TCDHA Admissions Coordinators assist applicants with all of the financial options that are available. They can be reached at 416-423-3099 or toll free at 1-866-923-3099.

Does the Dental Assisting Level II Program accept out of province students?

Yes! TCDHA accepts students from all across Canada. TCDHA understands that there is a lot of planning involved with attending the Dental Assisting Level II Program away from home. The admission staff will assist the applicant throughout the entire process until arrival at TCDHA.

Does the Dental Assisting Level II Program accept International students?

Yes! TCDHA accepts international students if they meet all the entry requirements. Toronto College of Dental Hygiene and Auxiliaries Inc. is designated with the International Student Program (ISP) as a Designated Learning Institution with Immigration, Refugee and Citizenship Canada (IRCC).

Successfully completing the Dental Assisting Level II Program at the Toronto College of Dental Hygiene and Auxiliaries Inc. does not guarantee the ability to work and/or to live in Canada. Please see the Immigration, Refugee and Citizenship Canada (IRCC) website for information on working and living in Canada.

Study visas must be valid in Canada for the duration of the study period.

Does TCDHA provide employment assistance?

Yes! TCDHA aids with job placement in the following ways:

- TCDHA maintains alumni information and notifies former graduates of potential job opportunities through e-mail.
- TCDHA instructs students in resume writing, interview techniques, soft skills, and job preparations skills.
- TCDHA allows students to utilize the facilities to contact potential employers and print resumes.
- TCDHA may provide a letter of reference for graduates.

TCDHA does not guarantee employment for any student who successfully completes the Dental Assisting Level II Program.

Additional Information

Please visit the TCDHA website at www.toronto-college-dental.org or call at 416-423-3099 or 1-866-923-3099 (toll free) to speak to an Admissions Coordinator.

It is recommended, if possible, to schedule an individual tour. This can be done by contacting a TCDHA Admissions Coordinator.